



Caribbean American Carnival Association of Baltimore
 20 North Kossuth Street
 Baltimore, Maryland 21229
 410-362-2957
www.BaltitmoreCarnival.com

DC Caribbean Carnival, Inc.
 202-726-2204 phone
www.dccarnival.org

**Baltimore/Washington One Caribbean Carnival
 July 15th -16th, 2017**

Application for Vendors must be completely filled out – Print Only

Name of Company: _____

Address: _____

Name of Responsible Person/Office and Title: _____

Telephone: Business: _____ Home: _____

Email: _____ Cell: _____

Use of Space (Check One):

Food Novelties Arts & Crafts

Displaying not Selling (Private) Literatures

Advertising Company/ Electronic Products (Circle one)

10 x 10 Tents \$1200.00

10 x 15 Space \$1000.00

Circle Your Choice of Tent and/or Space Size

10x10 Craft Tent (no food) \$600.00 package
 10x15 Craft Space (no food) \$550.00 package
 Craft Tent 10x10- 1 day only \$400.00
 Craft Space 10x15- 1 day only \$350.00
 Literature Table Space 8 foot \$250.00 per day

10x10 Food Tent \$850.00 package
 10x15 Food Space \$750.00 package
 Food Tent 10x10- 1 day only \$500.00
 Food Space 10x15- 1 day only \$450.00

(Must bring table & chairs.)

**Note: Water and ice is available on site.
No chairs or tables are provided.

- ❖ 1. Alcohol beverages are prohibited by all vendors.
- ❖ 2. Vendors cannot sell any ALCOHOL BEVERAGES.
- ❖ 3. Please add an additional \$50.00 for your Food Permit – or secure it yourself.
- ❖ 4. A 50% deposit is required to process all applications. NO EXCEPTIONS!!!!
- ❖ 5. Spaces are allocated on a FIRST COME, FIRST SERVE BASIS.
- ❖ 6. Vehicle pass is limited to two passes per vendor. Please be prepared to comply with these requirements. Food vendors will receive 4 wristbands; Arts & Crafts vendors will receive 3 wristbands.
- ❖ 7. Vendors **MUST** display wristbands and vehicle passes at **ALL** time. There will be an additional fee charged for vendors without wristbands and/or vehicle passes.

**Baltimore/Washington One Caribbean Carnival
July 15-16, 2017**

PARTICIPATION CONTRACT

I, _____, (hereinafter Exhibitor), enter into this Agreement with the Committee of Baltimore (hereinafter Baltimore/Washington One Caribbean Carnival) and the parties covenant and agree as follows:

A. Exhibitor hereby agrees to participate as a vendor in the Festival 2017.

B. Baltimore/Washington One Caribbean Carnival hereby agrees to provide Exhibitor space for vending per exhibition area on the Festival date of the exhibition or vending. Describe in detail all items to be sold in your tent or space i.e. types of food, novelty, arts ‘n crafts – ANY ITEM NOT LISTED CANNOT BE SOLD BY YOU!!!!

C. Exhibitor agrees to pay the amount of _____ for exhibition space payable by check or money order to Caribbean American Carnival Association of Baltimore or by PayPal to elainesimon1@yahoo.com on or before **FRIDAY, JUNE 9, 2017.**

D. Exhibitor set-up hours at Baltimore/Washington One Caribbean Carnival begins Friday, July 14, 2017 at 9 A.M. Saturday, July 15th and Sunday, July 16th at 8 A.M. Exhibitor agrees to install Exhibitor’s equipment in tents no later than 7 P.M. on Friday, July 14, 2017 and no later than 11 A.M. on Saturday, July 15th and Sunday, July 16th. Exhibitor agrees to dismantle its display and move its property from the exhibition area no later than 12 midnight on Sunday, July 16, 2017.

E. Exhibitor understands and agrees that Baltimore/Washington One Caribbean Carnival and its sponsors are not responsible for loss of or damage to good or property of Exhibitor, or personal injury to Exhibitor and/or it’s employees, and Exhibitor upon signing the Agreement, expressly releases Baltimore/Washington One Caribbean Carnival and its’ sponsors from all such claims.

F. Exhibitor agrees to indemnify and save harmless the Baltimore/Washington One Caribbean Carnival and its members and employees from any and all property damages, personal injuries, and related losses resulting from vendor's acts and/or omissions and agrees that claims are not limited to insurance coverage. Vendors will not be allowed on the ground **UNLESS PAID IN FULL**. **Security is available 24 hours however; vendors are required to secure their goods.**

G. Exhibitor agrees to abide by all instructions given by designated identified Committee members and vend only in the same area assigned. Exhibitor warrants that it will obey all rules, regulations, and laws of the State of Maryland.

H. Exhibitor agrees not to assign, sublet, or share the whole or any part of it's assigned space with anyone including any individuals, organizations, or group but will maintain and operate said tent in his/her name as a sole vendor per Agreement.

I. Exhibitor agrees to utilize only electrical receptacles provided. **Vendors providing their own tents must also bring a generator for electricity.** Baltimore/Washington One Caribbean Carnival will not assume responsibility for any special electrical requirements that have not been received in writing by Wednesday, June 21, 2017.

J. Exhibitor agrees that any violations or regulations which are hereby incorporated into this Agreement as Attachment A, or provisions of this agreement occurring during Baltimore/Washington One Caribbean Carnival, will result in immediate termination of said Agreement and Exhibitor removal from the exhibition area. In case of vendor removal, all fees are forfeited. **Music vendors will be placed in assigned areas.** Also, please be aware of the new pirating laws. Directions to the park can be obtained by visiting the website @ www.baltimorecarnival.com.

K. Baltimore/Washington One Caribbean Carnival reserves the right and discretion to make location assignments of all exhibition space. Exhibitor understands and agrees that should they cancel space reserved under the Agreement, they are not entitled to a refund and that all fees are non-refundable. Exhibitor agrees to the terms of this Agreement and is consistent with the laws and the courts of Maryland. Out of state vendors plan to arrive on time – Park regulations will be enforced.

L. Please take note – **During the Festival hours, no vehicles will be allowed on the grounds. All vendors must set up before opening time. After the gates are opened, large goods can be brought in by hand cart only to the Festival site. Please, NO pets will be allowed in the Festival, except see and eye dogs will be admitted. Violators will be escorted off the premises.**

****On Saturday and Sunday, vendor vehicles MUST clear the grounds by 11:00 A.M and will be directed to the parking area.**

THIS POLICY WILL BE STRICTLY ENFORCED BY SECURITY. TO INSURE FASTER SERVICE, YOUR VENDORS PACKAGE WITH BOOTH ASSIGNMENT SHOULD BE PICKED UP AT THE FESTIVAL SITE UPON ARRIVAL.

I UNDERSTAND AND AGREE TO ALL TERMS CONTAINED HEREIN.

Exhibitor

Date

Address

Telephone Number

Please print all information clearly.

**Baltimore/Washington One Caribbean Carnival
Vendor Booth
Electrical Specifications**

In order to ensure proper electrical set up for vendor’s tent, we are requiring each vendor to fill out the following information:

- A. Tents are set up in advance by the City of Baltimore and are inspected. No alterations can be made. Please specify all equipment used for the tent. Please name the type of equipment. Please detail the voltage, the amps/wattage, and the phase for each time used. Be exact! If you do not request an outlet, you will not receive one.
- B. The requested information is a requirement and is very crucial to proper set up. Electrical wiring will be provided according to the vendor’s specifications. Any additional equipment brought to the event to be used and any further request for additional power and/or outlets at time of event will NOT be honored. Maximum – 120 voltage outlet for each tent. **If vendor provides own tent, vendor MUST also provide their own generator.**

NOTE: The Baltimore/Washington One Caribbean Carnival assumes no responsibility for electrical requirements that have not been received with this agreement.

Vendor Name: _____ Booth Size: _____

Signature: _____ Date: _____

<u>Equipment</u>	<u>Voltage</u>	<u>Phase</u>	<u>AMPS/Wattage</u>

- C. Will you use propane? ___No ___Yes (If yes, you must bring a Fire Extinguisher! - 2A-10BC)
- D. NO CHARCOAL GRILLS CAN BE USED (PROPANE ONLY!!!!).
- E. Deep Fat fryers or any appliances using animal or vegetable oil or fat shall require a Class K extinguisher. Grease must be poured in a closed container. Grease cannot be poured on the ground. Violators will be fined \$500.00.

Mail To: Caribbean American Carnival Association of Baltimore, Inc.
20 N. Kossuth Street
Baltimore, Maryland 21229
(410) 362-2957 or email: elainesimon1@yahoo.com
Website: www.baltimorecarnival.com

Baltimore/Washington One Caribbean Carnival
Attachment A – Vendor Regulations
(Please read carefully)

1. A deposit of fifty percent (50%) payment for each booth requested must be deposited by April 14, 2017. Payment must be made by Money Order or Check. Make checks payable to the Caribbean American Carnival Association of Baltimore, Inc. Final payment MUST be made by Friday, June 9, 2017.
2. **Applications received after June 9, 2017 will be charged an additional fee of \$100.00(one hundred dollars). Payment in full for approved applications is due no later than June 9, 2017. No checks will be acceptable after MONDAY June 19, 2017.**
3. The vendor applications, electrical specifications, vendor booth specification, and food permit (where applicable) forms must be completed in order for your application to be processed. Booth assignments will be on a FIRST COME, FIRST SERVE BASIS WITH FULL PAYMENT.
4. Festival hours are: Saturday 12 noon – 10:00 p.m.; Sunday 12:00 noon – 9:00 p.m. Vendors must clear the grounds with all vehicles by 11 a.m. Saturday and Sunday. Festival dates: July 15 & 16, 2017. Saturday and Sunday, security will not allow any vehicles in the park after 12 noon.
5. Vendors must vend in their assigned areas only. Vendors may not roam the grounds and sell from portable areas.
6. Vendors may not spread out from their assigned areas, blocking aisles or imposing on the space assigned another vendor.
7. Vendors MUST NOT sublet assigned spaces.
8. Music vendors will not be assigned to the stage area. Music vendors will be in a designated area. Music vendors are prohibited from playing loud music that offends other vendors.
9. Alcohol beverages are prohibited.
10. All beverages must be served in plastic, foam, or paper cups, cans and glass bottles are not permitted to be served. Our organization reserves the right to terminate the license or permit of anyone in violation.
11. Vendors are prohibited from performing their own electrical work and any extension cords are in violations of city laws.
12. Vendors are prohibited from plugging extension cords into electrical outlets of other booths.
13. Vendors must strictly adhere to their electrical specifications and equipment requested on the Electrical Requirement form.
14. Vendors who violate codes, rules, regulations, or mandates specified by Baltimore/Washington One Caribbean Carnival Executive Committee will be subject to penalties ranging from warnings to eviction from the Festival grounds.

MERCHANT VENDORS

****THERE ARE NO REFUNDS OR RAIN DATES FOR THIS FESTIVAL!**